

Tool for Open Access (Open Science) Manager – for Organization/University

This tool will be made available to the Open Access Manager of an Organization/University and can be accessed with personal email address and login details. In this tool the whole OA-process for one Organization with TTP will be made available.

Step 1

The 1st tab “GENERAL” contains all information about the Organization (Address, contact persons, emails, agreement type(s)):

GENERAL	AGREEMENTS	ELIGIBILITY CHECK	ALL PAPERS	INVOICES
Name 1				
Organization Data				
Name:	Name 1			
Country:	Ukraine			
City:	Dnipro			
Grid Id:	grid.8385.6			
Crossref Funder Id:	10.13039/501100004270			
Email Domains:	gmail.com			
Contacts				
FULL NAME	EMAIL	TYPE		
TEST Pichurina	tatiana.pichurina@gconnect.ch	Invoice		
Victoria Cross	vcross@test.com	Eligibility		
Ivan Blonsky	blon@test.com	Report		

Step 2

The 2nd tab “AGREEMENTS” lists the overview of the agreement type(s) the Organization has agreed to.

GENERAL	AGREEMENTS	ELIGIBILITY CHECK	ALL PAPERS	INVOICES
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Name 1

NUMBER	STATUS	START DATE	END DATE	AGREEMENT TYPE
270721	Active	2021-04-27	2022-04-17	Author Payment
270422	Pending	2022-04-18	2022-04-30	Post-Payment
270423	Finished	2021-03-01	2021-03-31	Pre-Payment

There are three different Agreement-Types associated with 3 different payments. These payments are explained below:

- a) Author Payment. (In case the author pays the author will receive the invoice)

GENERAL	AGREEMENTS	ELIGIBILITY CHECK	ALL PAPERS	INVOICES
Agreement: 270721				
Number:	270721			
Start Date:	2021-04-27			
End Date:	2022-04-17			
Author Eligibility Message:	Name 1affiliated authors benefit from a special OA Price (EUR ___-) through an agreement between the Name 1 and Trans Tech Publications (TTP). You as an author can make use of the special financial opportunity of this agreement! As soon as your paper has been accepted for publication with TTP you will receive an email that informs you about the process to render your paper Open Access.			

- b) Post/Pre-Payment: (In case the Organization pays this is related to the eligibility-check)



GENERAL	AGREEMENTS	ELIGIBILITY CHECK	ALL PAPERS	INVOICES
Agreement: 270422				
Number:	270422			
Start Date:	2022-04-18			
End Date:	2022-04-30			
Author Eligibility Message:	Thanks to the agreement between the Name 1 and Trans Tech Publications (TTP), members of your Organization have the opportunity to publish Open Access in this journal without further costs. As soon as TTP has accepted your paper for publication and your Organization has done the eligibility check, your paper will be published with an Open Access license.			
Invoicing Period notification:	Every 1 month			
Report Period notification:	Every 1 month			

GENERAL	AGREEMENTS	ELIGIBILITY CHECK	ALL PAPERS	INVOICES
Agreement: 270423				
Number:	270423			
Start Date:	2021-03-01			
End Date:	2021-03-31			
Author Eligibility Message:	Thanks to the agreement between the Name1 and Trans Tech Publications (TTP), members of your Organization have the opportunity to publish Open Access in this journal without further costs. As soon as TTP has accepted your paper for publication and your Organization has done the eligibility check, your paper will be published with an Open Access license.			
Invoicing Period notification:	Every 1 month			
Report Period notification:	Every 1 month			

Step 3




The 3rd tab “**ELIGIBILITY CHECK**” lists papers that may be eligible for a discounted OA fee. This list is only available when your Organization has opted for the Eligibility Check. You will receive an email if there are papers selected for this eligibility check:

Organization can download the last manuscript version of the Paper uploaded by the Author (before the technical check by publisher):

GENERAL AGREEMENTS ELIGIBILITY CHECK ALL PAPERS INVOICES							
Name 1							
ELIGIBILITY STATUS	PAPER NAME	TITLE NAME	AUTHOR	CO-AUTHOR	PDF	PUBLICATION DATE	
Ready to Approve	Early Lesions in Hip Osteoarthritis: Diagnosis and Management	Eligibility testing 978-3-0358-3761-2		Quincy Larsen; petronela_morar@gconnect.ch; Lani Mcdonald; tomoala2000@gconnect.ch;		2021-03-31	
Ready to Approve	Early Lesions in Hip Osteoarthritis: Diagnosis and Management	Eligibility testing 978-3-0358-3761-2		Lani Mcdonald; tomoala2000@gconnect.ch;		2021-03-31	

Step 4

The 4th tab “**ALL PAPERS**” contains the information about all papers of your own Organization (checked, paid, author names, titles). In field “Author” (Main/First Author) and Co-Author you will see information about the author and his affiliation / Organization.

GENERAL AGREEMENTS ELIGIBILITY CHECK ALL PAPERS INVOICES												
Name 1												
Show:												<< < 1 > >>
25												
Showing 1 to 3 of 3 entries												
PAPER NAME	TITLE NAME	AUTHORS	CO-AUTHORS	AGREEMENT NUMBER	PDF	PUBLICATION DATE	ELIGIBILITY STATUS	PRICE	INVOICE NUMBER	INVOICE STATUS	PAID DATE	OPEN ACCESS
Early Lesions in Hip Osteoarthritis: Diagnosis and Management	Eligibility 978-3-0358-3762-9	TEST Pichurina; tatiana.pichurina@gconnect.ch;		270401		2021-03-27	Approved	100.00 EUR	-			No
Early Lesions in Hip Osteoarthritis: Diagnosis and Management	Eligibility 978-3-0358-3761-2	TEST Pichurina; tatiana.pichurina@gconnect.ch;		270401		2021-03-31	Approved	100.00 EUR	339567	Open		No
Early Lesions in Hip Osteoarthritis: Diagnosis and Management	Eligibility 978-3-0358-3761-2	TEST Pichurina; tatiana.pichurina@gconnect.ch;		270401		2021-03-31	Approved	100.00 EUR	339566	Open		No

Step 5

The 5th tab "INVOICES" contains information about Open/Closed invoices. Invoices can be downloaded.

GENERAL AGREEMENTS ELIGIBILITY CHECK ALL PAPERS **INVOICES**

Name 1

Show:

<< < 1 > >>

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Showing 1 to 3 of 3 entries

INVOICE NUMBER	AMOUNT	INVOICE STATUS	CREATED	PAID DATE	CONNECTED PAPERS	
339567	107.70 EUR	Open	2021-03-26		1	
339566	100.00 EUR	Open	2021-03-26		1	
339531	100.00 EUR	Paid	2021-03-24	2021-03-24	1	

If you have any additional questions or require clarification, please write to us at subscriptions@scientific.net

GOOD LUCK!